

# THE WEEKLY GEEK

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## Welcome to The Weekly Geek

This is a new e-newsletter from the Information & Instructional Technology Departments at Dakota County Technical College. Each week will have a different technology related topic.



Microsoft may have some great programmers that develop their software, but you might agree that some of the graphics in the stock clipart collections may have been designed by “artists” who got their training from the Art Instruction Schools contest on the back of a match book.

There is a little trick you can use to take the Microsoft clipart (line drawing/cartoons) from Totally Craptastic to Less Craptastic/Almost Tolerable.

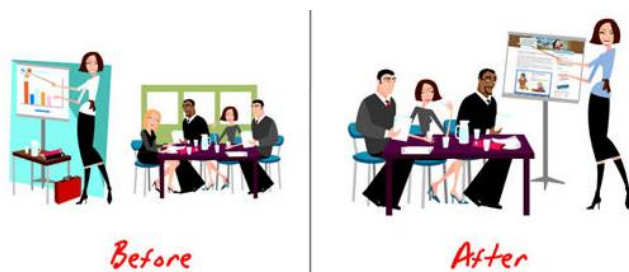
In Word or Powerpoint, you bring in a clipart by going to the Insert Tab and then clipart, then use the search function to find a clipart to edit. Select it and it is put on your page or slide.

Then you can use the formatting tools to ungroup the clipart into separate shapes, delete items, recolor or add more shapes. You can even combine clipart to create a whole new image

Example:

Here are instructions: [How to Edit Clipart Demo](#)

[How to Edit Clipart Instructions PDF](#)



**Questions or Topic Suggestions:** [Weekly.Geek@dctc.edu](mailto:Weekly.Geek@dctc.edu)

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Information & Instructional Technology Departments  
Dakota County Technical College

